



131ST BOMB WING CAREER BROADENING OPPORTUNITY



FIRST SERGEANT VACANCY ANNOUNCEMENT Drill Status Guardsman (DSG)

The 131st Bomb Wing (at large) will be accepting applications for a first sergeant position effective immediately. The last day to submit applications for consideration is 31 July 2024. Packets received after that date will not be accepted. Interviews will be conducted during August RSD. Time and place are TBD.

Position Title: First Sergeant	Position Location: Whiteman AFB and/or Jefferson Barracks ANGS
AFSC of Position: 8F000	Unit Assigned: TBD (those selected will be placed based on individual strengths/weakness, unit needs, and commander input).
Maximum Grade of Position: E-7	

Minimum Roles Required:

C – **First Sergeant** (requirements per guidelines)

Minimum Appointment Requirements:

1. Minimum Rank: **TSgt (promotable to MSgt by closeout date)** Maximum Rank: **MSgt**
2. Air Force Specialty Code (AFSC): **Any**
3. Minimum (**Secret**) security clearance
4. Meet physical qualifications IAW DAFMAN 48-123 and AFI 36-2113, para. 5.3.3.
5. Meet the requirements of DAFMAN 36-2905, AFI 36-2113, and other regulations as required. Not eligible for receiving an Immediate Federal Retirement Annuity (military or civilian).

Applications must contain the following items:

1. A letter of intent – Follow the “Personal Letter” format found in DAFH 33-337, *The Tongue and Quill*, 16 December 2022, Chp 15
2. vMPF Record Review RIP - all pages
3. Print out of most current fitness tracker report from myFitness
4. DD Form 469 (if applicable)
5. (Optional) Letter(s) of Recommendation
6. Official AF biography IAW DAFH 33-337, (no photo)
7. Retraining Memorandum for Record (**for TSgts promotable to MSgt only**)
 - AFI 36-2113, para. 4.4.3.2. “CCMs ensure Technical Sergeants (TSgts) selected for

and interview are promotable in accordance with AFI 36-2502 and sign the following statement as a condition of promotion under the retraining program; **“I acknowledge I am being selected to fill a first sergeant position and I am being promoted under the provisions of AFI 36-2502, Airman Promotion/Demotion Program, paragraph 3.4, before attending the First Sergeant Academy (FSA). I understand I must attend and successfully complete the FSA within one year of appointment as first sergeant and remain and successfully serve in the position a minimum of four years. My failure to complete this requirement will result in a demotion.”**

Digital packages only, will be submitted to:

CMSgt Jason R. Henke at jason.henke@us.af.mil.