



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 131ST BOMB WING (AFGSC)  
509 SPIRIT BOULEVARD  
WHITEMAN AIR FORCE BASE, MISSOURI

11 August 2020

MEMORANDUM FOR 131 BW/ALL

FROM: 131 MXS/CC

SUBJECT: MSgt Promotion Board Announcement

1. The 131st Maintenance Squadron will be conducting MSgt promotion board on 18 Oct. 2020 for 2A672.
2. Members must submit promotion package to SMSgt Craig Eufinger by 17 Oct. 2020.
3. Member must meet master sergeant eligibility requirements. Initial submission packages will consist of a Record Review Update from v-MPF, Current Individual Fitness Report (last two years), and the Supervisor Score Sheet at a minimum. The unit may also select items from the below list in addition to be submitted in the package:
  - Record Review RIP from MILPDS with in last six months
  - DD Form 469 if applicable
  - Resume
  - Official Bio
4. The board will be conducted IAW MOANGI 36-2502.
5. Once selection is made unit notifies FSS to validate selected candidate meets all eligibility requirements.
6. Once FSS validates the selected candidate, the unit will complete the promotion package on the selected candidate IAW applicable checklist in MOANGI 36-2502 and submit to FSS.
7. Point of Contact is SMSgt Craig Eufinger at 660-687-7035 or [craig.eufinger.1@us.af.mil](mailto:craig.eufinger.1@us.af.mil)

MATTHEW S. PAYNE, Maj, MOANG  
Commander