



DEPARTMENT OF THE AIR FORCE
157TH AIR COMMUNICATIONS FLIGHT
JEFFERSON BARRACKS ANGS – ST LOUIS MO

18 August 2022

MEMORANDUM FOR 131 BW/ALL

FROM: 157th ACOMF/CC

SUBJECT: Master Sergeant Promotion Board Announcement

1. The 157th Air Communications Flight will be conducting a Master Sergeant Promotion board on 15 Oct 2022 for AFSC 1D7X1A.

2. Members must submit promotion package to SMSgt Jennifer Schoonover by close of business, Wednesday 12 Oct 2022.

3. Member must meet MSgt eligibility requirements. Initial submission packages will consist of a Record Review Update from v-MPF, Current Individual Fitness Report (last two years), and the Supervisor Score Sheet at a minimum. The unit has also selected the items from the below list in addition to be submitted with the package:

- Record Review RIP from MILPDS with last six months
- DD Form 469 if applicable
- Resume of applicable military and civilian experience
- Official Bio

4. The board will be conducted IAW MOANGI 36-2502, location and exact time to be announced week prior to October RSD.

5. Once selection is made, unit notifies FSS to validate selected candidate meets all eligibility requirements.

6. Once FSS validates the selected candidate, the unit will complete the promotion package on the selected candidate IAW applicable checklist in MOANGI 36-2502 and submit to FSS.

7. Point of Contact is SMSgt Jennifer Schoonover at 314-527-8425 or jennifer.schoonover.1@us.af.mil.

X

GARTH A. MYERS, Capt, MOANG
Commander